

**UN****Volunteers**

***UNV Coordination officer
UNCT Nutrition Theme Group
Terms of Reference***

Duty station: El Salvador
Duration: 2 years with possible extension

UN in El Salvador (2007)

The UN in El Salvador has counted with the assistance of various UNVs in the past for a range of development activities. In conformity with the existing opportunities and the need for UNV assistance to the various community development activities carried out by the UN system, the Government, NGOs and bilateral donors, there is a remarkable potential for further UN Volunteers' support. There is an unexplored scope for resource mobilization for volunteer actions and project activities in which UN Volunteers can play a pivotal role.

In response to the emerging priorities in the country, the UN agencies working in El Salvador signed their United Nations Development Assistance Framework (UNDAF) with the Government. According to this document, the priorities of the UN programme in El Salvador for the years 2007 to 2011 have been structured around four main areas: (1) MDGs, economic growth and poverty reduction; (2) Democratic Governance; (3) Sustainable Development; (2) Basic Social Services.

Within this framework, the UNCT is working closely under the supervision of the Resident Coordinator for El Salvador for the development of joint projects and initiatives to support UNDAF implementation.

During the coming years, the UN Country Team expects to formulate and launch a number of new projects in these areas. Coordination on a number of key substantive issues already started with this purpose, through the creation of thematic groups in strategic development areas. One of these theme groups, led by FAO and WFP, focuses on the issues of nutrition and food security, providing a space for information, coordination, and monitoring of joint initiatives amongst agencies.

These activities require high-level substantive contribution from the UN Country Office staff, hence the need for skilled, high caliber UNVPO with up-to-date experience and qualifications in key development related issues.

UNV Coordination Officer

The UNV Coordination Officer, a UN Volunteer himself/herself, is central to the UNV programme at the country level. Being an integral part of the Programme Team of the United Nations Development Programme¹ (UNDP) and as head of the UNV Country Office Team, s/he reports to the Chief of Geographical Section at UNV Headquarters (UNV HQs), to whom s/he is ultimately responsible, through the Resident Representative of the UNDP.

This post is a United Nations Volunteers Programme Assignment and based on the values of free will, commitment, engagement and solidarity, which are the foundations of volunteerism.

¹ UNV Programme is administered by UNDP, both at the organizational and country levels.

United Nations Volunteers

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UN Volunteers is administered by the United Nations Development Programme (UNDP)



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Volunteering brings benefit to the individual volunteer. It makes important contributions, economically and socially. It contributes to creating social cohesion and capital, through helping to build trust and reciprocity among citizens.

The United Nations Volunteers is the UN Organization that supports sustainable human development globally through the promotion of volunteerism and mobilization of volunteers. It serves the causes of peace and development through enhancing opportunities for participation by all peoples. It is universal, inclusive and embraces volunteer actions in all its diversity.

Volunteerism is diverse and is embedded in all cultures and traditions. In this context, as a United Nations Volunteer the incumbent is encouraged and expected to relate to local volunteerism and to be identified with the concept. He/She is expected to uphold trust as volunteers among themselves and within the communities and the organization they are assigned to.

UNV Coordination Officer Functional Responsibilities

Under the direction and overall guidance of the Resident Representative of UNDP, the UNV is expected to perform the following functions:

Promotion of volunteerism:

- ◆ Promote volunteerism and voluntary action within UNDP and the UN System, as well as at government, non-governmental and community levels;
- ◆ Support the process of building space for voluntary action as an important means to improving the effectiveness of technical cooperation;
- ◆ Encourage local and national structures in the promotion of volunteerism for sustainable human development;
- ◆ Pursue with the Government and national/local leaders the adoption of policies and legislation in support of volunteerism;
- ◆ Work with and further promote local practices of volunteering and people working together for building social capital, social inclusion, cohesion and solidarity.

UN nutrition and food security Theme Group Coordination:

- ◆ Analyze documentation from UNDG and advise UN Agencies on new policies and implementation arrangements regarding UN reform, joint programmes and UN coordination activities.
- ◆ Establish and maintain contact with other offices of the UN System in the country and in the region, as well as DGO at Headquarters
- ◆ Support and follow-up the implementation of the UNDAF and the related work of the inter-agency thematic group.
- ◆ Support the theme group in the production of quality documentation related to the implementation of the UNDAF
- ◆ Identify funding opportunities for new joint programmes
- ◆ Support the design of new joint programmes
- ◆ Support the design and implementation of a Theme group workplan
- ◆ Support the implementation of joint initiatives established in the group workplan.
- ◆ Support the organization of theme group meetings, including taking minutes, following-up on agreements



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- ◆ Support the drafting of the Resident Coordinator's report UNCT information reports and other corporate reports.
- ◆ Provide support to meetings and workshops organized by the Resident Coordinator, UNCT, Heads of UN Agencies and Nutrition Thematic Group
- ◆ Any other tasks as assigned by UNV HQs and/or the UN Resident Coordinator;

Conditions of Service

A 24-month assignment (with possibility of extension); volunteer living allowance (VLA) intended to cover basic needs, housing, utilities and residential security, as well as other entitlements including settling-in-grant; life, health, and permanent disability insurance; return airfares; resettlement allowance will be fully funded by the UNV.